

**Goldmillennium Group
(GMG)**

Providing client customized
Trainings to
local and multinational
clients across China, both in
English and Chinese.

Your
Project Management
Experts



Goldmillennium Group
TRAINING BROCHURE
2010





About GMG

GMG is a Global Project Management Institute Registered Education Provider (R.E.P.). GMG offers multiple project management programs, from Portfolio Management to Fundamentals of Project Management. Our consultants are everyday practitioners of project management, that usually wear a multinationals company's hat to delivers projects, create PMOs or customize project management processes and tools for companies. GMG helps multinationals to improve their project performances through effective project management methodologies.

Project Management Training

Gold Millennium Net Group prides on our method of delivery for all our course curriculum. Our classes are not a lecture, and our instructors are not mere tutors. The transfer of knowledge to our participants is by mode of a very interactive and hands-on delivery within a practical learning environment. Trainees have the opportunity to apply what they have learned by practically working on a project. Participants are expected to be active and contribute in class. The best way to learn project management is by doing projects.

About PMP® & PMI

PMI's PMP® credential is considered by many as the "gold standard" of global project management certification. This credential, which is ISO 9001: 2000 compliant, connotes the holder as one who has demonstrated the knowledge, experience and leadership skills required to competently practice project management. Attaining PMI's Project Management Professional Certification offers project managers a wide range of important benefits. The PMP® designation following your name demonstrates to current and potential employers that you possess a solid foundation of experience and education in project management that can have a positive impact on bottom-line results.

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Javier Hernandez



CEO

CEO. An international lawyer with masters in European Union Law, International Business Transaction and Commercial Law and Chinese Law. Mr. Hernandez has 7 years experience in China and specializes in the business and legal areas in China. He has been published in different publications, including Tsinghua Enterprise Business School magazine and European and American magazines.

Jesus Hernandez

A PMP and a Boston University certified project management instructor, Mr. Hernandez got a master degree in Industrial Engineering. His vast experience in international projects, have given him a clear understanding of the. Mr. Hernandez is an asset to the company. With excellent presentation and training skills, and an above average ability to interact at different levels of seniority, he is held in high regard by both peers and management. The team and self leadership qualities he has acquired over the years makes him a great mentor and coach.

Managing Director

Pablo Garcia



Sales Director

Truly an international associate, Mr. Garcia has lived over 25 years outside his home country all over the world. He brings 15 years experience in various industries to the project management arena, as well as the vast cultural and knowhow experience from doing business internationally. Mr. Garcia is an expert in implementing and running Sales Operations and holds a double degree in International Business Administration and IT.



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Training Name	PDU's	Length	Description
PMP® Project Management Structured Training			
PM101. Fundamentals of Project Management	16 PDU's	2 Days	The goal of this course is to enlighten all the basics fundamentals of project management to help achieve quality performance through better planning and control, process orientation and an analytical decision making steps and provide greater understanding of project execution tools and techniques
PM102. How to write a Project Proposal	16 PDU's	2 Days	This course provides a systematic step by step in-depth practical preparation on how to write project assignments/proposals and project plans.
GMN212. Project Communication Stakeholder and Team Management	16 PDU's	2 Days	This hands-on program is designed to equip students with the fundamentals in project communications management, how to fulfill stakeholders' expectations, how to influence without power and how to manage and develop the project team.
PM104. Project Management in the IT Environment	16 PDU's	2 Days	There are a lot of unsuccessful IT projects. This course will address the basic concepts to increase the number of success stories. Poor scope definition and understanding of the requirements by all relevant stakeholders, infinite change request by users, and the fast pace changing IT industry requirements will be addressed to achieve a more structured way to find success in IT projects.
GMN513. CAPM® Certification Road Map	21 PDU's	3 Days	This hands-on program is designed to equip participants with the fundamentals in project management, based on the guide to the project Management Body of Knowledge (PMBOK) 4th Edition. The participants will go through 10 exams, that will be continued with the online exam system to achieve the ideal preparation for the certification exam.
GMN514. PMP® Review Road Map	35 PDU's	3 Days	This course provides an in-depth preparation for the PMP exam. Simulations Exams will lead you towards the achievement of PMP certification
GMN512. PMP® Certification Road Map	40 PDU's	5 Days	The goal of this course is to enlighten all the basics fundamentals of project management to help achieve quality performance through better planning and control, process orientation and an analytical decision making steps and provide greater understanding of project execution tools and techniques
PM108. Project Management Public Sector	49 PDU's	7 Days	This project management training geared to NGOs, Embassies, Chambers of Commerce and other foreign institutions covers four modules. Fundamentals of Project Management, Time Management, Stakeholder Management and How to write a Project plan/assignment
PM.200 Program Management Concepts and Techniques	21 PDU's	3 Days	This top of the line training is designed for senior executives, project directors and program managers. Training shows how to manage programs in the real world and uses technology to implement them.
PMP® Project Management Modules (Combine multiple modules to form a Structured Training)			
MO101. PMP® Project Integration Management	8 PDU's	1 Day	Attendees will learn about the processes and activities needed to identify, define, combine, unify, and coordinate the various processes that are crucial to project completion, successfully meeting customer and other stakeholder requirements.
MO102. PMP® Project Scope Management	8 PDU's	1 Day	Attendees will learn about the importance of defining the scope appropriately and how to apply it to your work. The course will also review the importance of change in the project management environment and how to control, and perform under continuous change requests
MO103. PMP® Project Time Management	8 PDU's	1 Day	Attendees will learn about the different estimation techniques, and scheduling diagrams and how to apply it to your work.
MO104. PMP® Project Quality Management	8 PDU's	1 Day	Attendees will learn how to determine quality policies, objectives, and responsibilities so that the project will satisfy the needs for which it was undertaken. It implements the quality planning, quality assurance and quality control.
MO105. PMP® Project HR Management	8 PDU's	1 Day	This hands-on program is designed to equip participants with the fundamentals in project HR management. Attendees will learn how to organize and manage the project team, allowed responsibilities and roles, and decision-making.
MO106. PMP® Project Communication Management	8 PDU's	1 Day	Attendees will learn about the critical links among people and information that are necessary for successful communications. Attendees will save amount of time whit the Project team, stakeholders, customer and sponsor.
MO107. PMP® Project Risk Management	8 PDU's	1 Day	Attendees will learn about the importance of being prepared for uncertainties and how to best set up risk management in your projects, and implement risk management processes to achieve consistent and predictable results in your organization
MO108. PMP® Project Procurement Management	8 PDU's	1 Day	This hands-on program is designed to equip participants with the fundamentals in project Procurement management. Attendees will learn the processes to purchase or acquire the products, services, or results needed from outside the project team to perform the work.



GMG provides International Contract Management and Culture & Business related to China trainings across China, both in English and Chinese.

Doing business in China presents new difficulties to any company. **GMG** helps you manage this knowledge gap with a series of trainings and workshops.



Training Name	Length	Description
International Legal Workshops & Seminars		
International Contract Management	2 Days	The goal of this course is to make all the basic fundamentals of contract management clear in order to have full awareness and understanding of contractual management. Economic uncertainty and regulatory requirements have put contract management on enterprise strategic agendas and our one day course helps you staff understand the basics of a contract. Our course delivers measurable improvements in financial and operational performance for your company and will help you protect your company's interests in any negotiation.
eLearning Portal	Any length	Goldmillennium has its own proprietary eLearning system that enables students to access and test themselves on each of the project management modules, as well as the overall PMP test.
China Culture & Business		
Doing Business in China	2-3 Hours	The goal of this course is to cover all the basic fundamental knowledge of when doing business in China, to know the Legal system and government structure and how to do business in China successfully
Maximization of Profits for Your Business in China	2-3 Hours	The goal of this course is to cover all the basic fundamentals on regards to maximization of profits. You will learn about the special economic areas, coastal open cities, development & free trade zones and taxation in China
Incorporation of companies in China	2-3 Hours	The goal of this course is to cover all the basic fundamentals to do with structures utilized by foreign companies to incorporate in China
Due Diligence & Feasibility Study Reports & Business Plan in China	2-3 Hours	The goal of this course is to cover all the basic fundamentals to do with elements and concept & analysis within China, as well as covering information on required documentation and Chinese authorities.
Advanced Executive Coaching Language & Business	Customizable	This program is designed to improve the Business English related communications skills of selected senior managers in order for them to be able to effectively communicate at the workplace. Course content is highly customizable around new vocabulary, idioms, sentence structures, work related case studies, key writing techniques and presentations skills.
International Negotiation Skills	2 Days	This course gives a detail review on the differences between Western and Chinese cultures and negotiation strategies and the impact these have in business
Introduction to China	3 Hours	This course goes over the following aspects of doing business in China: How to form a company (WFOE), tax filing, distribution channels, due diligence and joint ventures.



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PM101. Fundamentals of Project Management 16 PDU'S Duration: 2 Days		
<p>Objectives</p> <p>The goal of this course is to enlighten all the basics fundamentals of project management to help achieve quality performance through better planning and control, process orientation and an analytical decision making steps and provide greater understanding of project execution tools and techniques.</p>	<p>Content:</p> <p>Project Integration, Project Scope, Project Time, Project Quality, Project HR, Project Communication, Project Risk, Project Procurement.</p> <p>Who should attend? Members of process and performance improvement teams - Participants in R&D - Business planning coordinators - Technical service and support staff - Administrators and managers responsible for coordinating, facilitating or managing projects and programs -</p>	<p>Requisites</p> <p>No requirements needed.</p> <p>Tools</p> <p>Case Studies Project Management Templates (2) Tests (1)</p>
PM102. How to write a Project Proposal 16 PDU'S Duration: 2 Days		
<p>Objectives</p> <p>The goal of this course is to achieve an organization or department wide standard format to write project documentation. Most departments face the difficult tasks of employees using their own project management tools and templates which makes project delivery, project execution and project performance measurement extremely difficult.</p>	<p>Content:</p> <p>Project Initiation documents, Project Proposal, Project Plan</p> <p>Who should attend? Department members that want to use an standardize internationally recognize format for their project documentation</p>	<p>Requisites</p> <p>No requirements Needed</p> <p>Tools</p> <p>Case studies Project Management Templates (2)</p>
GMN512. Project Communication Stakeholder and Team Management 16 PDU'S Duration: 2 Days		
<p>Objectives</p> <p>Most project managers face the difficult task to manage virtual teams and team members that are reporting to other functions. These challenges make their project performance suffer. By improving communication and influencing techniques the amount of rework and stakeholders' support towards projects improves drastically.</p>	<p>Content:</p> <p>Tools and techniques to communicate better, and gain influence and support through the organization</p> <p>Who should attend? Project Managers, project coordinators from companies that are functional or matrix organizations</p>	<p>Requisites</p> <p>Project Management experience and involvement in projects</p> <p>Tools</p> <p>Case studies Project Management Templates (2)</p>

(1) Test - Each project management module is followed up with a test to evaluate the student knowledge as the course progresses

(2) Project Management Templates - GMG provides students necessary templates to enhance the course and support future student project management efforts



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PM104. Project Management in the IT Environment			16 PDU'S	Duration: 2 Days
<p>Objectives</p> <p>Define Project Scope, objectives and success criteria. Identify the difference between project work and non-project work. Traditional IT Project Life Cycles and evaluation of the company's Life Cycles. Prepare a Stakeholder Matrix. Develop a Work Breakdown Structure (WBS), Network Diagram and Scope of work. Create a Risk Matrix. Understand and master a Change Control System and its boundaries. Closing projects in the IT environment and transfer to Operations.</p>	<p>Content:</p> <p>Project Integration, Scope, Time, Risk, Quality, Communication</p> <p>Who should attend?</p> <p>Information technology professionals, Product managers, Systems and software developers, System analysts, IT managers and Business people who are involved in IT projects</p>	<p>Requisites</p> <p>IT company PM, Project lead, or member that is involved in IT work</p> <p>Tools</p> <p>Case Study Project Management Tools PM Software (optional) Test (1)</p>		
GMN513. CAPM® Certification Road Map			21 PDU'S	Duration: 3 Days
<p>Objectives</p> <p>Prepare for the CAPM® Certification. Define Project Scope, objectives and success criteria. Indentify the different between project work and non-project work. Project Life Cycles and evaluation of the company's Life Cycles. Develop a Work Breakdown Structure (WBS), Network Diagram. Run through the Critical Path. Evaluate Cost Estimation Techniques. Prepare a Stakeholder Matrix. Generate a Fishbone Diagram. Create a Risk Matrix. Understand the most commonly used Procurement contracts for the exam.</p>	<p>Content:</p> <p>Project Management Processes, Project Integration, Project Scope, Project Time, Project Cost, Project Quality, Project HR, Project Communication, Project Risk, Project Procurement.</p> <p>Who should attend?</p> <p>Junior Project Managers - Team Members - Students who desire a better understanding of the project management.</p>	<p>Requisites</p> <p>No requirements needed.</p> <p>Tools</p> <p>eLearning (2) 10x Tests (1)</p>		
GMN514. PMP® Review Road Map			35 PDU'S	Duration: 3 Days
<p>Objectives</p> <p>This 3-day hands-on program is designed to equip students with the tools to pass the PMP® exam. The training is based on the Guide to the Project Management Body of Knowledge (PMBOK®), 4th Edition.</p>	<p>Content:</p> <p>Project Integration, Project Scope, Project Time, Project Cost, Project Quality, Project HR, Project Communication, Project Risk, Project Procurement.</p> <p>Who should attend?</p> <p>Project Managers with extensive experience that want to pass the PMP® exam</p>	<p>Requisites</p> <p>No requirements needed to attend. Check left size of page for requirements to became a PMP. .</p> <p>Tools</p> <p>eLearning (2) 11x Tests (1)</p>		

(1) Test - Each project management module is followed up with a test to evaluate the student knowledge as the course progresses

(2)Goldmillennium has its own proprietary eLearning system that enables students to access and test themselves on each of the project management modules, as well as the overall PMP test.



Project Management Course Details

Full Name	Project Management Professional®
Project Role	Leads and directs project teams
Eligibility Requirements	High school diploma/global equivalent 5 years project management experience 35 hours project management education OR Bachelor's degree/global equivalent 3 years project management experience 35 hours project management education
Steps to Obtaining Credential	application process + multiple-choice exam
Exam Information	4 hours; 200 questions
Fees	US\$405 PMI member (US\$555 non-member)
Credential Maintenance Cycles and Requirements	3 years; 60 PDUs



GMN512. PMP® Certification Road Map	40 PDU'S	Duration: 5 Days
<p>Objectives</p> <p>Get ready to pass the PMP® exam. Define Project Scope, objectives and success criteria. Identify the different between project work and non-project work. Triple Constraint. Project Life Cycles and evaluation of the company's Life Cycles. Importance of the Project Charter. Create a Scope Statement. Develop a Work Breakdown Structure (WBS). Optimize a Network Diagram. Run through the Critical Path. Evaluate Cost Estimation Techniques. Prepare a Role and Responsibility Matrix. Generate a Fishbone Diagram. Create a Risk Matrix. Understand the most commonly used Procurement contracts and when to use them.</p>	<p>Content:</p> <p>Project Integration, Project Scope, Project Time, Project Cost, Project Quality, Project HR, Project Communication, Project Risk, Project Procurement, Project Cost, and Professional Responsibility</p> <p>Who should attend?</p> <p>PMO members, Program Managers, Project Managers or Team Members with extensive experience</p>	<p>Requisites</p> <p>No requirements needed to attend. Check left size of page for requirements to become a PMP(R)</p> <p>Tools</p> <p>Case Study e-Learning (2) PMI® Mock-up (3) Resume Sheet 13x Tests (1)</p>
PM108. Project Management Public Sector	49 PDU'S	Duration: 7 Days
<p>Objectives</p> <p>This comprehensive training includes the objectives for each of the trainings listed below. PM101. Fundamentals of Project Management, MO103. Time Management, PM103. Stakeholder Management and PM102 How to write a Project Proposal focused on members of the public sector.</p>	<p>Content:</p> <p>Fundamentals of Project Management, Time management, Stakeholder Communication, and Writing a project assignment and project plan</p> <p>Who should attend?</p> <p>Members of NGOs, Governmental organizations, Embassy members</p>	<p>Requisites</p> <p>No requirements needed.</p> <p>Tools</p> <p>Case Study Project Management Templates for the Public Sector</p>
PM200. Program Management Concepts and Techniques	21 PDU'S	Duration: 3 Days
<p>Objectives</p> <p>Achieve the next step of the Corporate Management Suite—As a Program manager you will be able to define and initiate projects, assign project managers to manage cost, schedule, and performance of component projects and oversee multiple projects directed at achieving a strategic goal. Evaluation of PMOs performance as a key element for project maturity achievement in an organization.</p>	<p>Content:</p> <p>Based on the Program Management Standard second edition from PMI</p> <p>Who should attend?</p> <p>This state of the art training program has been designed for accomplished senior project managers, program managers, program directors, and PMPs.</p>	<p>Requisites</p> <p>Attendees are recommended to previously hold the PMP(R) certification or to have a substantial project management experience before taking this course.</p> <p>Tools</p> <p>Case studies PMO templates</p>

- (1) Test - Each project management module is followed up with a test to evaluate the student knowledge as the course progresses
- (2) Goldmillennium has its own proprietary eLearning system that enables students to access and test themselves on each of the project management modules, as well as the overall PMP test.
- (3) Covers a 4 hour test that replicates exactly the official PMI PMP test.



GMG has extensive experience in customizing corporate courses according to our customer needs. The following is a list of modules that can be merged and arranged in any order into a tailored project management course.

Depending on the module and the customer requested investment of time, the length of each module can change from a half day to a full day or longer.

Each module is based on PMI's PMBOK® 9 knowledge areas.

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PMP® Project Management Modules		8 PDU's per module	Duration: 1/2 day - Over a 1 day
MO101. PMP® Project Integration Management	It includes the processes and activities needed to identify, define, combine, unify and coordinate the various processes and Project Management Activities. Also, Project Integration Management entails making choices about resource allocation, making trade-offs among competing objectives and alternatives, and managing the interdependencies among the Project management Knowledge Areas.		
MO102. PMP® Project Scope Management	The knowledge area of Scope Management includes the processes required to ensure that the project includes all the work, and only all the work required to complete the project successfully. It is primarily concerned with controlling what is and what is not in the scope. It involves making a decision about which project an organization should execute.		
MO103. PMP® Project Time Management	Includes the processes required to manage timely completion of the project. Each process can involve effort from one group or person, based on the needs of the project. Each process occurs at least once in every project and occurs in one or more of the project phases. Although the processes are presented here as discrete components with well-defined interfaces		
MO104. PMP® Project Quality Management	Includes the processes and activities of the performing organization that determine quality policies, objectives, and responsibilities so that the project will satisfy the needs for which it was undertaken. It implements the quality management system through policy and procedures with continuous process improvement activities conducted throughout as appropriate.		
MO105. PMP® Project HR Management	Includes the processes that organize, manage, and lead the project team. The project team is comprised of the people with assigned roles and responsibilities for completing the project. The type and number of project team members can change frequently as the project progresses. While the specific roles and responsibilities for the project team members are assigned, the involvement of all team members in project planning and decision making can be beneficial.		
MO106. PMP® Project Communication Management	Includes the processes required to ensure timely and appropriate generation, collection, distribution, storage, retrieval, and ultimate disposition of project information. Project Manager spend the majority of their time communicating with team members and other project stakeholders, whether they are internal or external to organization. Effective communication create bridge between diverse stakeholders involved in a project, connecting various cultural and organizational backgrounds.		
MO107. PMP® Project Risk Management	Review the Project Management Basics. Creating a culture for Risk Planning. Evaluation of the Stakeholders tolerances. Review of techniques to identify risks. Evaluation of the probability and impact of the risk. Uses of a risk breakdown structure. EMV Analysis. Exploration of the sensitivity analysis and modeling techniques. Risk response planning for negative/positive risks. Performance of a risk control and reassessment of the risks		
MO108. PMP® Project Procurement Management	Defines the processes necessary to purchase or acquire products, service or results needed form outside the project team. The organization can be either the buyer or seller of the products, services or result of a project. The course includes the contract management and change control processes required to develop and administer contracts or purchase orders issued by authorized project team members.		



GMG - Your Project Management Professionals.

Contact us for more information on courses and rates or our Project Management Consultancy



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